

Regular Meeting Minutes
The Old Lyme Harbor Management Commission – In Person
November 14, 2023 at 7:00 PM

1. QUORUM / CALL TO ORDER / INTRODUCTION OF GUESTS

Members Present: David Acosta, Emerson Colwell (alternate), Mike Magee (secretary), Teri Lewis (co-chair), Michael Presti (co-chair), George Finley, Matthew Lynch (Harbormaster / ex-officio)

Members Present on the Phone: Christopher Staab

Absent: Sloan Danenhower, Mike Barnes, Robert Stiles (Alternate), Tom Meyer

Guests: Keith Neilson (Docko), Richard Shriver

Vice-chair Mike Presti called the meeting to order at 7:00 PM.

David Acosta was seated for Mike Barnes and Emerson Colwell was seated for Sloane Danenhower.

Tom Kelo moved to move agenda item **4. NEW PERMIT APPLICATIONS**
a. Henning Hummervoll, 76 Lyme Street Application – Keith Neilson of Docko
to this point in the agenda. George Finley seconded the motion. **SO VOTED.**

Keith Neilson gave a presentation on the dock application for 76 Lyme Street. Members of the HMC had some questions for Mr. Neilson. There were no issues and the members found the application to have no conflicts with the Harbor Management Plan. Mike Presti signed off on the Structures and Dredging application.

2. PUBLIC COMMEN - None

3. HMC BUSINESS REPORTS

a. Clerk's Report: approve HMC meeting minutes for October 19, 2023

Mike Magee moved to accept the meeting minutes of October 19, 2023 and George Finley seconded the motion. **SO VOTED.**

b. Treasurer's Report (Kelo) report review for month ending October 31, 2023.

Tom Kelo gave the treasurer's report for October 2023. Opening balance was \$29,014.10, debit of \$1,650.13, interest earned \$60.65, ending balance as of October 31, 2023 was \$27,424.62.

c. HMC membership openings – NONE

d. Correspondence

Open Space Grant Application – Horseneck Creek Landing education program

Terri Lewis spoke of the Open Space Grant application and of her ideas in moving forward with possible grants for town property.

4. NEW PERMIT APPLICATIONS

Henning Hummervoll, 76 Lyme Street Application – Keith Neilson of Docko

Moved to earlier in this agenda.

5. OLD BUSINESS

a. Harbormaster appointment update

Mike Presti reported that Devin Carney informed him that the Harbormaster appointment request is still in review at the State, but he thought that we should hear soon.

b. Online Mooring system 2024 updates and changes (Meyer)

Tom Meyer was not in attendance but sent his report via email before the meeting.

His report: No new updates to mooring stats.

Follow-up Actions: Close out 2023 process, season-end initial communications sent 29 Sept. Additional communication to be sent this week.

2024 Process Preparation

Workflow and form changes for 2024 season submitted to online mooring for updates.

Draft instructional materials for applicants and tackle servicers.

Harbormaster e-mail address set up (pending delivery to Matt).

6. NEW BUSINESS

a. 2024 Season Goals Setting

January 2024: Present actual enforcement plan for an abandoned mooring process and to establish routine water access for our harbormaster.

February 2024: A plan for law enforcement on the water.

Chris Staab stated that he will have the photos of all docks in Town done soon.

Other goals brought up:

Application for a new dock to be located at Horseneck Creek.

Finish up an introduction for Matt Lynch at Harbormaster, and to work out a compensation plan.

Mr. Steadman to finalize the Harbor Management Plan.

Maintenance needed for the Town Dock, Town Landing, Smith Neck Landing.

Getting moorings squared away for safety, permits, and violation process.

Teri Lewis asked that members put some thought into future goals, decide which properties should be considered and the order of priorities. A scope for each property should be considered and would aid in future planning with Public Works.

b. Harbormaster activity report (Matthew Lynch)

Mr. Lynch gave a report on his activity of duties for the past month including a boat that was dragging down river today. The Town moorings will be removed next week and checked over. Matt stated that the Coast Guard is hurting for personnel and will strictly be search and rescue, therefore they would not be an option for us. Matt would need access to the online mooring system.

Mike Presti, Teri Lewis and Matt Lynch will draft a letter for Tom Meyer to send out to mooring permit holders.

8. ADJOURNMENT

Tom Kelo moved to adjourn the meeting at 8:31 PM and David Acosta seconded the motion.
SO VOTED.

The next regular meeting of the HMC will be on January 9, 2024 at 7:00 PM. There will be no December 2023 regular meeting.

Submitted by,

Mary Ellen Garbarino (Clerk)