



TOWN OF OLD LYME

www.oldlyme-ct.gov

Board of Selectmen

Minutes – Regular Meeting

6 November 2023, 5:30 p.m.

Meeting Hall of the Memorial Town Hall

Call-In Phone: 1-605-472-5727 Access Code 3819718

1. **Call to Order** - First Selectman Griswold called the meeting to order at 5:30 p.m.
2. **Attendance**
Present Board Members: First Selectman Timothy Griswold and Selectwoman Martha Shoemaker and Selectman Matthew Ward.
3. **Farewell to Judy Tooker, Tax Collector and Timothy Griswold, First Selectman**
First Selectman Griswold thanked Judy Tooker for 42 years of service: 12 as Registrar and 30 years as Tax Collector. Devin Carney presented Judy with a framed Citation from the State of CT. Then, Selectman Ward thanked First Selectman Griswold for 36 years of service to the Town. He was a leader, mentor and friend to many. Devin presented Tim with a framed Citation from the State of CT.
4. **Approval of Minutes:** 2 October 2023 (Reg.) and 10 October 2023 (Spec.)
Selectwoman Shoemaker made a motion to approve the 5 September 2023 regular meeting minutes and Selectman Ward seconded the motion. Discussion: Selectwoman Shoemaker asked that the following be corrected. Under Public Comment, correct Carolyn Miranda to Carolyn Miranda, correct Cathy Tracey to Kathleen Tracy. Under Old Business 8 Item v, Giant is corrected to Monster. Under New Business 9 Item b, replace the word free with reduced. Selectman Ward moved to approve the minutes, with the corrections, and Selectwoman Shoemaker seconded the motion. The MOTION PASSED.
Selectman Ward made a motion to approve the 10 October 2023 special meeting minutes and Selectwoman Shoemaker seconded. Discussion: None The MOTION PASSED.
5. **Public Comment:** None
6. **Communications:** None
7. **Appointments:** Lymes' Sr. Ctr. BOD – Carolyn Ross (D) – To fill a 3-year term ending on 30 June 2026
Lymes' Sr. Ctr. BOD – Fred Verillo (D) – To fill a 3-year term ending on 30 June 2024
Selectman Ward made a motion to approve the appointments of Carolyn Ross and Fred Verillo to 3-year terms on the Lyme's Senior Center Board of Directors, as outlined above, and Selectwoman Shoemaker seconded the motion. Discussion: None. The MOTION PASSED.
8. **Old Business:**
Project Updates:
 - i. Halls Rd. Improvements – Expand the Soils Study to Investigate Impaired Area – Cost of Max \$800
Edie Twining explained the need to research DEEP information concerning an area of impaired soil on the west side of Halls Rd., close to Rte. 156.
Selectwoman Shoemaker made a motion to approve investigating the impaired soil at a cost not to exceed \$800 and Selectman Ward seconded the motion. Discussion: None. The MOTION PASSED.
 - ii. Sound View Sewers – Submitted Paperwork to Receive Clean Water Funds to Pay Design Costs

First Selectman Griswold asked Rich Prendergast, WPCA Chairman, to brief the Board and to answer questions the Selectmen may have. Mr. Prendergast said the \$15,000,000 forgivable loan has been verbally approved but the terms and conditions are not available at this time. He does not expect any significant out-of-pocket costs for the Town in the short term. He said paperwork is being submitted to access \$6715,200 of Clean Water Funding because the design work is over 60% complete. He also said the Town should receive approximately \$70,000 of reimbursement for planning funds the Town expended. Costs and timeframes were reviewed. Mr. Prendergast said the shared infrastructure project (collection pipes, pump station, force main to East Lyme and biox station) may possibly go out to bid in March 2024. He also said the Intermunicipal Agreement (“IMA”) with the Town of East Lyme and Waterford (to use the sewer lines) in all set and the IMA with New London is being renegotiated. Selectwoman Shoemaker asked Mr. Prendergast how he is communicating updates to the Sound View community. Mr. Prendergast said he would prepare a summary within 2 days.

- iii. Senior Ctr. Expansion – Finishing Newfield Construction Const. Mgt Contract
Insurance coverages are being worked on. Newfield wants to solicit bids from various trades shortly and start construction in December. Selectwoman Shoemaker asked if the Construction Management contract is signed and First Selectman Griswold replied no, but it should be this week.
- iv. Ferry Road Sidewalk – Project Paperwork to DOT for Approval
The Tree Easement for 7 Ferry Rd. has been signed. Selectwoman Shoemaker asked if a tree contractor has been selected yet to remove designated trees. First Selectman Griswold said no but a selection will be made in advance of the start of construction.
- v. Swan Brook Outlet – Monitoring Outflow Pipes
Currently nothing obstructs the two drainage pipes. There are volunteers who are monitoring the sand build-up in front of the pipes and the Garvin family will remove sand when absolutely necessary. This has not been necessary for a while. Selectwoman Shoemaker said she spoke with the Garvins today and she said the flow was adequate. There was a discussion about flooding under the Cross Lane railroad underpass and Selectwomen Shoemaker said a high-power pump should be looked into to mitigate the flooding.
- a) Tantummaheag Landing –
First Selectman Griswold was at the Landing this morning with some members of Public Works to remove 3 plants. The abutter interrupted the work and said she was not pleased with the removal. She even removed a small plant from the Public Works truck. The Town and abutters are at polar opposites about the Landing. The Town will continue to maintain the property and assert its claim of ownership of the road.
- b) 36-1 Buttonball Rd. –
Harbor Management is working on the dock permit and Open Space is working on the installation of the split rail fence.
- c) Shoreline Gateway Committee – No Report

9. New Business:

- a. Approve the 2024 Holiday Schedule -
Selectman Ward made a motion to approve the 2024 Holiday Schedule but there may need to be a correction of one date. Selectwoman Shoemaker seconded. Discussion: None. The MOTION PASSED.
- b. Affordable Housing Request – McCulloch Subdivision Work – Michael Fogliano
Mr. Fogliano submitted a Proposed Supplemental Budget Request that is based on rough estimates for the cost of work on the McCulloch Family project (\$12,000) and on the Town owned properties exploratory

project on Kimmick Rd., and Hillcrest/Grandview Rds. (\$7,750). Two 2 building envelopes will be divided from the McCulloch Open Space property and a subdivision application is required before the parcels can be transferred to Habitat for Humanity. A Town Meeting favorable vote will also be required before the transfer. Selectwoman Shoemaker asked if Kimmick, Hillcrest and Grandview Rds. are unimproved Town roads and can handle the construction and additional traffic, if the project is approved. Selectman Ward made a motion to recommend to the Board of Finance that it appropriate the amount of \$19,750 to fund the above Affordable Housing projects. Selectwoman Shoemaker seconded the motion. Discussion: None. The MOTION PASSED.

- c. Senior Center Expansion – Resolution for Dept. of Economic & Community Development
First Selectman Griswold read the Resolution that authorizes the Dept. of Economic & Community Development to extend financial assistance for the Senior Center Expansion project in the amount of \$500,000 (STEAP Grant).
Selectman Ward made a motion to approve having the First Selectman sign the Resolution, as read, and to submit the application to the CT DECD, along with any other required paperwork.. Selectwoman Shoemaker seconded the motion. Discussion: None. The MOTION PASSED.
- d. \$15,000 Appropriation Request to Paint the South Side of Town Hall (Not in Budget)
The Town Hall painting schedule was disrupted by Covid and contractor issues and needs to get back on track. While the Town’s Capital Budget provided funding to paint one side each year on a four-year rotation, there were no funds provided for FY 2024, nor were there any funds carried over from FY 2023. Selectman Ward made a motion to recommend that the Board of Finance take \$15,000 from the Building Improvement Fund to paint the south side of the Town Hall. Selectwoman Shoemaker seconded the motion. Discussion: None. The MOTION PASSED.
- e. Emergency Preparedness & Planning Exercise on 14 Oct
A toxic waste spill on Halls Rd. was the scenario discussed at the recent exercise attended by 25 people from many Town departments. All present said it was an informative exercise.
- f. CTDOT After Action Review Meeting on 25 Oct 23
This meeting was a review of a recent fatal accident on I-95 (S) and a second accident on the Baldwin Bridge, I-95 (N). Selectwoman Shoemaker asked why the Selectmen were not invited? She said John Mesham, candidate for First Selectman, initiated the meeting for political purposes - it was not an ethical move. There was a discussion about the impact of a huge amount of traffic on local roads – particularly at the Mile Creek Rd. railroad underpass. Is more signage needed?
- g. Staff: Facilities Manager Interviews
Eric Olsen has accepted the part-time position of Facilities Manager.

10. Other Business:

Selectwoman Shoemaker has heard complaints from more residents about speeding on Lyme St., Rte. 156 and Mile Creek Rd. She asked Selectman Ward what could be done about it and he said it is a process that starts with collecting data and then ticketing.

Selectwoman Shoemaker thanked Tim and Matt for a fun term.

11. Adjournment

Selectman Ward made a motion to adjourn at 7:18 p.m. and Selectwoman Shoemaker seconded the motion. Discussion: None. The MOTION passed.

Respectfully submitted,

Suzanne McAuliffe, Clerk