

PRC Hains Park Enhancement Sub-committee  
Regular Meeting Minutes  
October 16, 2023 6:30 PM  
**Old Lyme Town Hall**

**QUORUM / CALL TO ORDER / ATTENDANCE**

**Members Present:** Sara van Vliet (Chair), Mary Ellen Garbarino (Vice-Chair / Recording Secretary), Teri Lewis (by phone), Greg Hack

**Ad-Hoc Members Present:** Don Bugbee, Martha Shoemaker

**Members Not in Attendance:** Phil Parcak

**Ad-Hoc Members Not in Attendance:** Winnie Edmed, Tom Meyer

Chair Sara van Vliet called the meeting to order at 6:47 PM. Meeting began late due to late arriving members.

**Guests:** There were no guests.

**CORRESPONDENCE**

There was no correspondence.

**Approve previous meeting minutes September 6, 2023**

Greg Hack moved to approve the meeting minutes of September 6, 2023. Teri Lewis seconded the motion. Minutes were approved.

**OLD BUSINESS**

There was no Old Business.

**NEW BUSINESS**

**Proposed Draft Reviewed**

The Sub-Committee's mission, goals, funds available and list of enhancements were reviewed. Don Bugbee will check with Town Hall to confirm the funds available in the HP fundraising account. It was thought to be \$47,844 at present.

The cost of the new playground was reviewed. Currently, there is \$80,000 available in the Parks and Rec budget for the new playground at Hains Park. The committee is awaiting an updated quote from Ideal Grounds for woodchip surfacing. Sara van Vliet updated the committee about communications with the Jr. Women's Club and potential funds remaining from the Cross Lane Playground project. The committee members

agreed with Don Bugbee that it would be a wise idea to suggest that any money left in the Cross Lane Playground fund that is presently with the Jr. Women's Club be allocated to the Town's funding to maintain that same playground. Sara van Vliet will follow up with the Jr. Women's Club.

The Hains Park driveway drainage improvement costs have been approved by the BOS and will go before the BOF this week for their approval. A contractor has been selected.

Teri Lewis reviewed the cost for various types of swim lines that could hopefully prevent geese from entering the swim area. Don Bugbee will get back to the members about the exact length of present lines.

There was discussion of the possibility of enhancements to be done in phases. It was agreed that the drainage issue, master plan rendering, dock bulkhead placement, and geese mitigation planning will come first (fall-winter 2023). Capital improvements to follow, in conjunction with goose mitigation (spring 2024), with landscape improvements done last (summer-fall 2024). BSC is aware that they owe the Town a final drawing and Phil Parcak is working with them at this time. There was discussion that dredging approvals may be a lengthy process and consideration should be given to minimizing the disruption of any dredging project on as-completed enhancements at the Park.

Other enhancements were reviewed: Placement of a pavilion with a permeable surface near the playground, security system (Martha Shoemaker stated that the unified security system could be one and one-half years away), topsoil, edging, new sand, foot shower and potable water, kayak rack, master plan rendering, parking lot plan to develop parking lot efficiency, concrete bulkheads for the docks, enhance security, dredging through state grants, and long-term maintenance.

The addition of a water treatment system which would allow for potable water to be added at Hains Park and also Town Woods Park was discussed, and members were in favor of this.

Cost summaries are still in progress along with the timing and sequencing.

Sara van Vliet and Greg Hack will take the present draft that was reviewed tonight and make corrections then redistribute to the committee members. It is the plan to have the draft plan finalized at the next meeting and then present to the three representatives of the fundraising committee. This will then be presented to the Parks and Recreation Commission at their November meeting.

Greg Hack asked what members thought about this PRC sub-committee staying together longer in the best interest of the park. Members thought this to be a good idea.

### **BSC Plan**

Already discussed.

**Any other new business – NONE**

**PUBLIC COMMENT**

There was no public in attendance.

**ADJOURNMENT**

Mary Ellen Garbarino moved to adjourn the meeting at 8:30 PM and Teri Lewis seconded the motion. **ALL IN FAVOR.**

The next meeting will be held on October 25, 2023 at 6:00 PM. The meeting will be held at Hains Park.

Respectfully submitted,

Mary Ellen Garbarino  
Recording Secretary