

Regular Meeting Minutes  
The Old Lyme Harbor Management Commission – In Person  
October 10, 2023 at 7:00 PM

**1. QUORUM / CALL TO ORDER / INTRODUCTION OF GUESTS**

**Members Present:** David Acosta (Alternate), Emerson Colwell (Alternate), Mike Magee (Secretary), Tom Meyer, Teri Lewis (Co-chair), Christopher Staab, Michael Presti (Co-Chair), George Finley, Tom Kelo (Treasurer), Robert Stiles (Alternate)  
Matthew Lynch (Harbormaster / ex-officio)

**Absent:** Sloan Danenhowe, Mike Barnes

**Guests:** Richard Shriver, Mike Aurelia (Open Space Commission)

Vice-chair Mike Presti called the meeting to order at 7:02 PM.

Emerson Colwell was seated for Michael Barnes. Rob Stiles was seated for Sloane Danenhowe and David Acosta was at first seated for Tom Kelo and when Mr. Kelo arrived late, Mr. Acosta was seated for George Finley when George left the meeting at 8:03 PM.

**2. PUBLIC COMMENT**

Moved to later in the agenda – There was no public comment.

**3. HMC BUSINESS REPORTS**

**a. Clerk’s Report: approve HMC meeting minutes for September 12, 2023**

George Finley moved to accept the meeting minutes of September 12, 2023 and Rob Stiles seconded the motion. **SO VOTED.**

**b. Treasurer’s Report (Kelo) report review for August and September 2023.**

Mr. Kelo presented the Treasurer’s Report for **August and September 2023** when he arrived later in the meeting. Ending balance end of September was \$25,182.63. Anita Mancini is the new Director of Finance for the Town of Old Lyme. It was noted that a check for this past spring / summer mooring fees for Old Lyme Marina was received in the amount of \$3,675.

**c. HMC membership openings - NONE**

**d. Correspondence**

**1. First Selectmen’s Memo Buttonball Maintenance 9/18/2023**

There was a review of the memorandum, dated September 18, 2023, from Tim Griswold to the chairs of Open Space and the HMC regarding the Grounds Maintenance of the 36-1 Buttonball Road Property. There was a discussion which included the placement of the fence on the property.

## **2. Harbormaster letter sent to Hartford for Governor's signature**

There was a review of a letter sent to the Governor's office from Tim Griswold and Mike Presti requesting the appointment of Matthew Lynch as Harbormaster for the Town of Old Lyme.

## **4. NEW PERMIT APPLICATIONS**

### **Hawk's Nest Groin "D" Application COP**

Teri Lewis reported on her conversation with DEEP regarding the Hawk's Nest Groin D Application from Docko. The HMC will approve the application up to the CJL, but any more would have to go before Zoning for approval.

## **5. OLD BUSINESS**

### **a. Pilgrim Landing site maintenance 2024 (Mike Magee)**

Mike Magee reported that Pilgrim Landing looks good. In order to have gravel placed under the racks, Ed Adanti of Public Works advised that the HMC would need to apply to the Inland Wetlands Commission for approval. Teri Lewis will reach out to Ms. Gaudio of that Commission to get more information.

### **b. Halls Road update – (George Finley)**

George Finley reported that the recent open house was well-attended and some good questions were raised. The group is working on answering every one of them at this time. The committee will be seeking funding for State grants.

### **c. Online Mooring System 2024 updates and changes – (Tom Meyer)**

Tom Meyer has seen no new mooring requests since the last HMC meeting.

### **Follow up actions:**

Continue private permit processing/ sticker delivery

Continue kayak processing (paper forms) – one space remains available

Finalize district 1 dinghy rack spaces (all spaces claimed, working with boaters)

Close out 2023 process

- Season end initial communication sent 29 September

- Updated tackle servicer list posted

Due to a request from an older person with a permitted kayak space, who has trouble using a higher space on the rack, there was a discussion about how to go about assigning lower spaces to senior citizens.

## **6. NEW BUSINESS**

### **a. Pulling moorings and bids (Teri Lewis)**

There was a review of the proposals to place and pull the Town moorings and channel markers. Chris Staab moved to award Sound Diving and Salvage the contract for pulling, inspections and the re-install of the two Town moorings and three channel markers. Tom Kelo seconded the motion. **SO VOTED.**

## **7. HARBORMASTER**

### **a. Harbormaster activity report (Mathew Lynch)**

Matthew Lynch reported on two moorings that failed with boats attached.

Teri Lewis stated that as soon as the appointment of Matthew Lynch as the Town's Harbormaster is signed off by the Governor, she will draft a letter for publication in Old Lyme Events. Tom Meyer will create a new email address for Matthew as harbormaster.

## **8. ADJOURNMENT**

Tom Meyer moved to adjourn the meeting at 8:20 PM and Rob Stiles seconded the motion. **SO VOTED.**

**The next meeting of the HMC will be on November 14 at 7:00 PM.**

Submitted by,

Mary Ellen Garbarino (Clerk)