

Lymes' Senior Center Building Committee

5:00 PM August 9, 2023

At the Lymes' Senior Center

Present: Jeri Baker, Mary Stone, Alan Sheiness, Bennett Bernblum, Stephanie Gould (ex officio), Russell Learned, David Lahm (ex officio), Tim Griswold (ex officio), John Kiker.

Absent: Rick Goulding, Ken Biega, Skip Beebe

Members of the Public: none

I. Call to order: Baker called the meeting to order at 5:12pm.

II. Minutes – July 12, 2023 – Motion to approve by Bernblum, seconded by Learned. Motion carried.

III. Communications: email from Carole Diffley re: kitchen windows

IV. Guests – none

V. Old business

- **STEAP and ARPA grant update** – STEAP grants for towns to be completed and submitted by August 18, 2023. ARPA grants for AV/sound system costs offset are pending completion
- **Other Old Business** – none

VI. New Business

- **Updates for project plans:**
 1. **RFP** – Deadline for proposal submission is Friday, August 11, 2023 by 5pm. Working group will meet (week of 8/18) to vet proposals and to refer top candidates to entire committee for review. Interviews will be conducted in a special meeting during the week after Labor Day (Sept. 11-15 and to be determined) and with the goal of hire by Sept. 15, 2023. Members of the working group include Baker, Bernblum, Biega and Learned.
 2. **Transition plan** – Stone/Gould. Plan progress updated. Discussion of costs to hire moving company and storage. Motion to approve the hire of Latham Moving and Storage by Learned, seconded by Sheiness. Motion carried. Additionally, transition team will contact local centers (e.g Habitat Restore) for possible donation of cabinetry.
 3. **Fundraising** – Baker will contact local officials of towns to meet in September to discuss donor questions/concerns
 4. **New septic system update** – need to schedule soils test reviewed. Griswold will work with public works for dig. Requested delineation of area for dig. Baker will contact civil engineer to plan.
 5. **Special Inspections** – brief discussion to define needs and to begin planning
 6. **Geo tech for foundation/structural engineering** – Welti Geo Tech Engineering will be at the center Friday, August 11, 2023 to conduct boring holes needed for structural engineering analysis.
- **Other New Business:** None

VII. Public Comment – none

VIII. Adjournment – Motion by Stone, seconded by Learned Meeting adjourned at 6:12pm. Next regular meeting date September 13, 2023

Respectfully submitted by Jeri Baker, Building Committee Chair