

**TOWN OF OLD LYME
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES**

Meeting Date: Thursday 20 July 2023 - 8:30 AM

Location: Old Lyme Town Hall – Meeting Hall

Call to Order by First Selectman Timothy Griswold at 8:30 AM. Present were First Selectman Timothy Griswold, Selectman Matthew Ward and Selectwoman Shoemaker. Also present was David Roberge, Town Fire Marshal and Emergency Management Director.

1. Boughton Rd. Emergency Operations Center Expansion: Update and Committee Appointment Recommendations

First Selectman Griswold asked David Roberge, Town Fire Marshal and Emergency Management Director, to update the Board on the status of the Emergency Operations Center (“EOC”) expansion. Mr. Roberge stated that U.S. Senator Murphy’s office was advised that Old Lyme will receive a Congressionally Directed Spending EOC Grant as follows:

Project Total:	\$944,000
Grant (75%):	<u>-\$708,000</u>
Town Share (25%):	\$236,000

Mr. Roberge said the preliminary cost estimate for the project is as follows:

<u>Uses of Funds:</u>		<u>Sources of Funds:</u>	
Const. Cost Est.	\$800,000	Grant	\$708,000
Furnit, Fixtures & Eq.	\$120,000	Town (25%)	\$236,000
Design & Soft Costs	<u>\$100,000</u>	Addit. Town \$	<u>\$76,000</u>
Total	\$1,020,000	Total	\$1,020,00

Mr. Roberge said the project timeline is as follows:

Project Architect Selected:	By June 2024
General Contractor Selected:	By August 2024
Break Ground:	By Fall 2024
Construction Duration:	120 Days

Mr. Roberge recommended that the following individuals be appointed to the Boughton Rd. EOC Committee:

1. John Duddy – OLFD and works in the EOC
2. Tris Kirk – Ambulance and works in the EOC

3. Michael McCarthy – OLF Deputy Chief & works for Wilcox Energy
4. Bonnie Reemsnyder – Former 1st Selectwoman and home inspector
5. Ray Zelek – OLF, electrical contractor and Clerk of the Works for the original Boughton Rd. Firehouse
6. Current Old Lyme First Selectman – Ex Officio

Selectman Ward made a motion to appoint the above six individuals to populate the Boughton Rd. EOC Committee and Selectwoman Shoemaker seconded the motion. Discussion: None. **The motion passed.**

2. Transfer Station Service Agreement:

First Selectman explained that Casella Waste is the Town's contractor that processes bulky waste, metal goods and single stream materials collected at the Town's Transfer Station. For the period 1 Jul 2009 to 30 Jun 2019, the Town had a written contract with Casella but, since that time, the service has been month-to-month. In March 2023, Casella notified the Town that it would increase the charges for its services significantly, effective 1 Jul 2023.

In June 2023, the management team at CWPM met with the First Selectman to solicit the Town's Transfer Station business. First Selectman Griswold distributed a spreadsheet (attached) detailing the cost comparison between Casella and CWPM, using Casella bills for the months of Mar and Apr 2023. The spreadsheet shows the rates offered by CWPM represent savings of between 23% and 26%.

The Selectmen discussed the terms of the proposed CWPM contract and First Selectman Griswold said he would speak with the management of CWPM to clarify or modify certain provisions in the contract. Following that, the contract will be reviewed by Town Counsel before being signed by the First Selectman.

Selectman Ward made a motion that First Selectman Griswold is authorized to sign the CWPM contract to process bulky waste, metal and single stream recycling materials generated by the Old Lyme Transfer Station, in accordance with the terms and conditions of the contract, as modified. Selectwoman Shoemaker seconded the motion. Discussion: None. **The motion passed.**

1. Adjournment:

Selectwoman Shoemaker made a motion and Selectman Ward seconded the motion to adjourn the meeting at 9:25 AM. **The motion passed.**

Timothy Griswold

Recording Secretary