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American Rescue Plan Committee Meeting Minutes - 06/01/2022

Meeting date:

Wednesday, June 1, 2022

Minutes

Meeting of the Old Lyme American Rescue Plan Committee (ARPC)

Meeting Date: June 1, 2022 @ 12:00 p. m.

Location: Old Lyme Town Hall – Meeting Hall

- **Call to Order:** The meeting was called to order at 12:06 p.m. by the Acting Chair, Mary Jo Nosal. She noted 11 members in attendance, and 10 voting members present. Martha Shoemaker is ex-officio and not voting on any ARPAC motions.
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Absent: Tom Gotowka, Never Attended: Ed Adanti and Ralph Wood

1. **Approval of Minutes:** Ross motioned to approve the May 25, 2022, minutes and Jenn seconded. Mary Jo asked to amend the minutes to include a motion by Tom to appoint Mary Jo as Acting Chair at the June 1, 2022, meeting. The minutes were unanimously approved with the amendment.

Dennis motioned to accept the Quality Control Review of Economic Recovery Grant Applications summary report by Rick Stout dated 5/27/22, and that it will be part of these minutes and the final report to the Selectmen. Phil seconded. There was no discussion. The motion was unanimously approved

Cheryl motioned that the ARPC recommends that the Board of Selectmen vote on the Economic Recovery grant for the Lyme-Old Lyme Little League separately to avoid any appearance of a

conflict of interest. Dave seconded the motion. Discussion: Rick's report which the ARPC just approved noted that a Selectman applied for this grant. By separating out this request, it allows Selectman Matt Ward the opportunity to abstain if he chooses. Additionally, this finding was the result of reviewing the randomly selected grant applications provided to Rick from George Krivda. The motion passed unanimously.

Following the same line of discussion, Jenn motioned that the ARPC recommends that the Board of Selectmen vote on the Economic Recovery grant request for David Griswold and Associates separately to avoid any appearance of a conflict of interest. The motion was approved with only Rick in opposition and no abstentions.

1. Unfinished Business:

Continue the review of the approved projects in light of the total available ARPA funds.

Acknowledging last week's assignment to review the status of proposed allocations, and as additional funds were yet to be allocated, the committee had a global look at and discussion on the allocation of funds. They considered the following:

- A sense check on the overall optics of the allocations. Considered responsiveness to community requests, survey results, stated interests of the First Selectman and Board of Finance, town service requests, and to serve more residents.
 - Restoring the smaller amounts adjusted last week and reducing the largest request.
 - Fund all Town of Old Lyme requests.
 - Special fund with surplus for unmet needs. e.g., Social Services, Adult Mental Health, Board of Selectmen's discretion fund
 - Town Budget items restored
 - Administrative cost increases, including estimated legal costs.
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- Rick reminded the ARPAC that the under the Final Rule, the Standard Allowance provides towns with greater flexibility on how it chooses to spend the funds.
 - Nicole reported that the incurred to date cost for legal fees is about \$10,000 and estimates could be \$20,000.
 - Dennis noted that George Krivda has seen that some grant awardees do not accept their grant possibly because they can't swear to the affidavit. These ARPA dollars would also then be available for the Town and accounted for.
 - The remaining tranche of funds is expected this month.
 - Based on the discussion above, the ARPAC made some adjustments to their tracking spreadsheet for purposes of review and discussion.
 - In response to a question about why restore some items funded in next year's budget and not all of them, it was explained that these items were supported by the community survey or as in the case of the ATV request was already purchased under the current budget.
 - Dave motioned that the ARPAC recommend allocating the \$20,000 in surplus ARPA funds to the Town of Old Lyme (TOL) Social Services Fund. Phil seconded the motion. Discussion: Nicole asked that the motion be more specific. Jen requests that these funds not go for her

salary. Rather, that the funds go to the social services discretionary fund which she has authorization to use to assist people, e.g., energy cost assistance. This fund is not a town budget line item, and the BOS and BOF reviews her authorizations. The motion carried with 8 voting members in favor, none opposed, and Jenn and Nicole abstained.

- Mary Jo suggested that the ARPAC may need to meet again to help the Town develop response letters to applicants.
- Dennis was uncomfortable with the global discussion and resulting modifications which he felt were arbitrary and questioned the integrity of the May 25, 2022, meeting outcome. He indicated that if he was an outlier maybe shouldn't vote today. Further discussion: Cheryl was comfortable with today's decisions as last week was a draft/first pass and the committee agreed to sleep on it. She noted that last week's rationale changed from the start of the proceedings to the end. Today we were able to step back and make global assessments. Mary stated that the committee made changes over the course of the last two meetings. Additionally, we had a surplus of funds from last week's decisions. Rick noted that this was the reason we did not vote last week. Mary added that today's meeting was the planned meeting to finalize decisions. Phil feels good about the adjustments today as they were based on past discussions and within budget.

Mary Jo appreciated Dennis' comments. She noted that if you look at the entire spread sheet, there is good reason that the Audubon Society application was so highly rated by the reviewers, it ticks a lot of boxes. She appreciated Dennis' comments wants to make sure he feels comfortably voting. Ross felt the changes were not wholesale and incremental and follows the philosophy of funding highly rated survey items and to benefit more of the community. She is fine with where the adjustments. Cheryl noted that once we vote on funding applications, it simply means we are providing the recommendation to the Board of Selectmen to vote and approve any funding

There was a 6-minute break prior to the vote. Mary Jo noted for the record that she, Dave, Jenn, Mary, Cheryl, Phil, Rick (via phone), Dennis, Nicole, Ross, and ex-officio, Martha returned to the meeting.

Motions for the Community Incentive proposals by numerical order.

"The Town of Old Lyme ARPAC recommends that the Old Lyme Board of Selectmen grant the Community Initiative (CI) proposal ...

#1. The Audubon Society, in the amount of \$15,095. Motion made by Mary, seconded by Dave. Discussion: None. **Motion passed.** 8 In Favor – Mary Seidner, Mary Jo Nosal, Jenn Datum, Phil Parcak, Cheryl Poirier, Ross Higgins, Dave Roberge, Rick Stout.

0–Opposed. 2 Abstentions - Dennis Powers and Nicole Leger.

1. . The Black Hall Outfitters in the amount of \$30,875. Motion made by Mary, seconded by Rick. Discussion: Cheryl noted that this proposal is for tourism. She requests that their advertising which will be paid for by this grant include a link to the town's tourism website, "Explore Old Lyme.com" or mention other Old Lyme attractions in some way.

Mary amended her motion to recommend funding the Old Lyme Black Hall Outfitters application in the amount of \$30,875 with the stipulation that any of the tourism marketing must include a link or reference to the Town of Old Lyme "Explore Old Lyme" Economic development website. Rick agreed to amend the motion and seconded the amended motion. There was no further discussion. **Motion passed as amended.** 9 in Favor– Mary Seidner, Mary Jo Nosal, Jenn Datum, Phil Parcak, Cheryl Poirier, Ross Higgins, Dave Roberge, Rick Stout, Dennis Powers. 0 – Opposed. 1 Abstention - Nicole Leger.

1. The Community Foundation, in the amount of \$14,600 was made by Jenn, seconded by Phil Parcak. Discussion: None. **Motion passed.** 7 in Favor-Cheryl Poirier, Dennis Powers, Ross Higgins, Mary Jo, Jenn Datum, Phil Parcak and Rick Stout. 0-Opposed.

3 Abstentions-Nicole Leger, Mary Seidner and Dave Roberge.

#4. The Community Health Center, in the amount of \$15,000. Motion by Cheryl, seconded by Jenn. Discussion: None. **Motion passed.** 9 in Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak, and Rick Stout. 0-Opposed. 1 Abstention - Nicole Leger.

#5. David Griswold & Associates, in the amount of \$17,000. Motion by Cheryl, seconded by Jenn. Discussion: Mary noted that this applicant has also requested funding through the ER grant process. **Motion failed.** 0 in Favor. 9 Opposed - Rick Stout, Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum and Phil Parcak. 1 Abstention - Nicole Leger.

#6. Fresh Air Mechanical, LLC, in the amount of \$10,000. Motion by Mary, seconded by Ross. Discussion: Cheryl stated that this small business owner's proposal was innovative, but it served a small population and would be difficult to monitor or audit. **Motion failed.** 0 In Favor. 9 Opposed- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Rick Stout, and Phil Parcak. 1 Abstention-Nicole Leger.

#7. Halls Road Improvement Committee, in the amount of \$135,000. Motion by Mary, seconded by Cheryl. Discussion: none. **Motion passed.** 8 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, and Phil Parcak. 0 Opposed. 2 Abstentions-Nicole Leger, and Rick Stout.

#8. Lenny Corto-Restaurants, in the amount of \$68,000. Motion by Cheryl, seconded by Phil. Discussion: Ross asked that we provide clear reasons for the applicant as to our funding decisions. Dave stated that the proposal was good but there was no one with fiduciary responsibility assigned to it. **Motion failed.** 0 In Favor. 7 Opposed- Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Jenn Datum, Phil Parcak and Rick Stout. 3 Abstentions - Nicole Leger, Cheryl Poirier, and Mary Jo Nosal.

#9. Lyme Academy of Fine Arts, in the amount of \$25,000. Motion by Dave, seconded by Mary. Discussion: none. **Motion passed.** 9 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, and Phil Parcak and Rick Stout. 0 Opposed. 1 Abstention- Nicole Leger.

#10. Lyme Senior Center, Chili Cook-Off, in the amount of \$6,605. Motion by Mary, seconded by Phil. Discussion: Cheryl noted that this type of event typically has corporate sponsors vs. ARPA funding. **Motion failed.** 1 In Favor- Dave Roberge. 6 Opposed- Rick Stout, Cheryl Poirier, Dennis Powers, Mary Seidner, Ross Higgins, and Mary Jo Nosal.

3 Abstentions- Nicole Leger, Phil Parcak, and Jenn Datum.

#11. Lyme Senior Center, Birthday Cards, in the amount of \$1,700. Motion by Mary, seconded by Dave. Discussion: none. **Motion passed.** 9 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, and Phil Parcak and Rick Stout. 0 Opposed. 1 Abstention - Nicole Leger.

#12. Lyme Youth Services Bureau, in the amount of \$114,160. Motion by Phil, seconded by Jenn. Discussion: none. **Motion passed.** 7 In Favor- Cheryl Poirier, Dennis Powers, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, and Phil Parcak. 0 Opposed. 3 Abstentions- Rick Stout, Mary Seidner, and Nicole Leger.

#13. Old Lyme Arts District, in the amount of \$8,000. Motion by Dave, seconded by Ross.

Discussion: none. **Motion passed.** 7 In Favor- Dennis Powers, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Rick Stout, and Phil Parcak. 0 Opposed.

3 Abstentions- Mary Seidner, Cheryl Poirier, and Nicole Leger.

#14. Old Lyme Historical Society, in the amount of \$9,000. Motion by Mary, seconded by Dave. Discussion: none. **Motion passed.** 8 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Mary Jo Nosal, Jenn Datum, Rick Stout, and Phil Parcak. 0 Opposed. 2 Abstentions- Ross Higgins, and Nicole Leger.

#15. Old Lyme Fire Department - 25 sets of firefighting protective gear, in the amount of \$123,990. Motion made by Mary, seconded by Cheryl. Discussion: this was one area we fully funded following further discussion. **Motion passed.** 9 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed. 1 Abstention- Nicole Leger.

#16. Old Lyme Fire Department-UTV, be fully funded in the amount of \$62,583. Motion made by Mary, seconded by Cheryl. Discussion: none. **Motion passed.** 9 In Favor - Cheryl Poirier, Dennis

Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed. 1 Abstention- Nicole Leger.

#17. Old Lyme EMS Ambulance, be fully funded in the amount of \$275,000. Motion made by Mary, seconded by Jenn. Discussion: none. **Motion passed.** 7 In Favor- Cheryl Poirier, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, and Phil Parcak. 1 Opposed-Dennis Powers. 2 Abstentions- Rick Stout and Nicole Leger.

18. Old Lyme Office of Emergency Management-, in the amount of \$24,122. Motion made by Mary, seconded by Jenn. Discussion: none. **Motion passed.** 8 In Favor-Cheryl Poirier, Mary Seidner, Dennis Powers, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed. 2 Abstentions-Dave Roberge and Nicole Leger.

#19. Old Lyme Police, in the amount of \$12,000. Motion made by Mary, seconded by Dave. Discussion: Cheryl noted that the ATV has already been purchased with funds from the current year's budget. **Motion fails.** 0 In Favor. 8 Opposed - Cheryl Poirier, Mary Seidner, Dennis Powers, Dave Roberge, Ross Higgins, Jenn Datum, Phil Parcak and Rick Stout. 2 Abstentions-Mary Jo Nosal and Nicole Leger.

#20. Old Lyme Phoebe Griffin Noyes Library, in the amount of \$6,350. Motion made by Mary, seconded by Dave. Discussion: none. **Motion passed.** 9 In Favor - Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout (who joined the meeting in person). 0 Opposed.

1 Abstention-Nicole Leger.

#21. Razz Inc. in the amount of \$1,500,000. Motion made by Phil, seconded by Dave. Discussion: Cheryl noted that this proposal appears to help one business owner demolish and renovate his own property without a greater audience for the funds. **Motion failed.**

0 In Favor. 9 Opposed- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 1 Abstention-Nicole Leger.

#22. Shoreline Soup Kitchen and Pantry, in the amount of \$10,000. Motion made by Jenn, seconded by Cheryl. Discussion: none. **Motion passed.** 8 In Favor-Cheryl Poirier, Mary Seidner, Dennis Powers, Dave Roberge, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed. 2 Abstentions- Ross Higgins, and Nicole Leger.

#23. Sound View Beach Association, in the amount of \$137,599. Motion made by Mary, seconded by Rick. Discussion: none. **Motion passed.** 9 In Favor - Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed. 1 Abstention-Nicole Leger

#24. Sustainable Old Lyme, in the amount of \$12,500. Motion made by Dave, seconded by Jenn. Discussion: none. **Motion passed.** 7 In Favor - Dennis Powers, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed.

3 Abstentions-Nicole Leger, Mary Seidner, and Cheryl Poirier.

#25. Town of Old Lyme ADA Committee, in the amount of \$9,079.08. Motion made by Mary, seconded by Cheryl. Discussion: none. **Motion passed.** 8 In Favor - Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Phil Parcak and Rick Stout. 0 Opposed. 2 Abstentions-Nicole Leger and Jenn Datum.

#26. Town of Old Lyme Affordable Housing Commission, in the amount of \$150,000. Motion made by Mary, seconded by Jenn. Discussion: none. **Motion passed.** 9 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed. 1 Abstention-Nicole Leger.

#27. Town of Old Lyme Animal Control-cat floor, in the amount of \$4,510. Motion made by Jenn, seconded by Dave. Discussion: none. **Motion passed.** 8 In Favor - Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Jenn Datum, Phil Parcak and Rick Stout. 1 Opposed- Mary Jo Nosal. 1 Abstention-Nicole Leger.

#28. Town of Old Lyme Assessor, Documentation Project, in the amount of \$31,500. Motion by Jenn, seconded by Rick. Discussion: none. **Motion passed.** 9 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed. 1 Abstention-Nicole Leger.

#29. Town of Old Lyme Economic Development, in the amount of \$2,700. Motion by Jenn, seconded by Ross. Discussion: none. **Motion passed.** 8 In Favor - Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed. 2 Abstentions-Nicole Leger, and Cheryl Poirier.

#30. Town of Old Lyme Facilities/Boughton Rd., Fiber Optic project, in the amount of \$50,000. Motion made by Mary, seconded by Rick. Discussion: none. **Motion passed.** 8 In Favor - Cheryl Poirier, Dennis Powers, Mary Seidner, Ross Higgins, Mary Jo Nosal, Jenn Datum, Dave Roberge, and Rick Stout. 0 Opposed. 2 Abstentions-Nicole Leger, and Phil Parcak.

#31. Town of Old Lyme Facilities/ Filtration, in the amount of \$12,000. Motion made by Mary, seconded by Dave. Discussion: none. **Motion passed.** 8 In Favor - Cheryl Poirier, Dennis Powers, Mary Seidner, Ross Higgins, Mary Jo Nosal, Jenn Datum, Dave Roberge, and Rick Stout. 0 Opposed. 2 Abstentions-Nicole Leger and Phil Parcak.

#32. Town of Old Lyme Facilities/ IT Upgrade, in the amount of \$36,000. Motion made by Mary, seconded by Jenn. Discussion: Cheryl reviewed that there has been a lot of community concern about public meetings and the ability to participate in them remotely. She would like to stipulate that priority is placed on the technology for virtual meetings over other technologies in this proposal.

Mary amended her motion to recommend funding the Town of Old Lyme Facilities/ IT Upgrade, in the amount of \$36,000, with the stipulation that the virtual meeting accessibility upgrade is prioritized over the other items in this application. Jenn accepted the amended motion and seconded it. There was no further discussion. **Motion passed as amended.** 8 In Favor - Cheryl Poirier, Dennis Powers, Mary Seidner, Ross Higgins, Mary Jo Nosal, Jenn Datum, Dave Roberge, and Rick Stout. 0 Opposed.

2 Abstentions-Nicole Leger and Phil Parcak.

#33. Town of Old Lyme Registrars-laptops for voting, fully funded in the amount of \$7,290. Motion made by Mary and seconded by Rick. Discussion: Mary Jo requested a requirement that the Registrars be trained on the new equipment.

Mary amended her motion to recommend funding The Town of Old Lyme Registrars-laptops for voting with the stipulation that the staff using the laptops are fully trained on them before using them. Rick accepted the amended motion and seconded it. There was no further discussion. **Motion passed as amended.** 8 In Favor-Cheryl Poirier, Phil Parcak, Dennis Powers, Mary Seidner, Ross Higgins, Mary Jo Nosal, Dave Roberge, and Rick Stout. 0 Opposed. 2 Abstentions-Nicole Leger and Jenn Datum.

#34. Town of Old Lyme Selectmen's Office/Swan Brook Crib, in the amount of \$55,000 with the stipulation that the funding be used for this project. Motion made by Rick, seconded by Cheryl. Discussion: Mary Jo stated that there is no engineering report for this project and a lot of communications from the community saying that this is for flooding relief. **Motion passed.** 7 In Favor-Cheryl Poirier, Dennis Powers, Mary Seidner, Ross Higgins, Dave Roberge, Jenn Datum and Rick Stout. 1 Opposed-Mary Jo Nosal.

2 Abstentions-Nicole Leger, and Phil Parcak.

#35. Town of Old Lyme Selectmen's Office/Website Upgrade, in the amount of \$44,444. Motion made by Mary, seconded by Dave. Discussion: none. **Motion passed.** 8 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Phil Parcak, and Rick Stout. 0 Opposed. 2 Abstentions-Nicole Leger and Jenn Datum.

#36. Town of Old Lyme Clerk, Historic Preservation of Land Records Project, in the amount of \$38,500. Motion made by Mary, seconded by Rick. Discussion: none.

Motion passed. 9 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak and Rick Stout. 0 Opposed.

1 Abstention-Nicole Leger.

#37. Town of Old Lyme WPCA-sewer project, in the amount of \$158,347. Motion made by Mary, seconded by Phil. Discussion: the allocation was increased after today's discussion. **Motion passed.** 8 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Phil Parcak, and Rick Stout.

0 Opposed. 2 Abstentions-Jenn Datum and Nicole Leger.”

- A motion was made by Cheryl that the Town of Old Lyme ARPAC recommends that the Board of Selectmen fund the Social Services (discretionary) fund in the amount of \$20,000, despite no application being completed, as we believe it is important to the

mental health needs and other needs of the residents of Old Lyme. Motion made by Cheryl, seconded by Dave. Discussion: none. **Motion passed.** 8 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Phil Parcak, and Rick Stout. 0 Opposed. 2 Abstentions-Nicole Leger and Jenn Datum.

- A motion to approve recommending the Economic Recovery Grant funding in the amount of \$318,649 as reviewed by the consultant George Krivda was made by Cheryl and seconded by Dave. There was a brief discussion including: that the individual list of grants for the minutes and the specific allocations would be indicated in George's report; and that the Selectmen should vote on the Little League and David Griswold applications separately.

Cheryl amended her motion to recommend that the Economic Recovery Grants be funded in the amount of \$318,649 and individually as per George Krivda's report. Dave seconded this. Additional discussion: It was confirmed that The High Hopes application was reviewed by George. **Motion passed unanimously as amended.** In Favor-Cheryl Poirier, Phil Parcak, Dennis Powers, Mary Seidner, Ross Higgins, Mary Jo Nosal, Dave Roberge, Rick Stout, Jenn Datum and Nicole Leger. 0 Opposed. 0 Abstained.

Mary Jo thanked Rick for his review of the Economic Recovery Applications and his report.

- A motion that the ARPAC recommends to the Board of Selectmen that \$20,000 in ARPAC funding be withheld for legal, administrative, and anticipated expenses associated with managing the ARPA funding was made by Cheryl, seconded by Rick. Discussion: none. **Motion passed.** 9 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Jenn Datum, Phil Parcak, and Rick Stout. 0 Opposed. 1 Abstention-Nicole Leger.

- A motion that the ARPAC recommends to the Board of Selectmen that any funds not used by the Community Initiative grantees, as well as any underruns in expenses or consulting fees, be put toward the social services fund was made by Cheryl, seconded by Rick. There was a brief discussion.

Cheryl amended her motion to: The ARPAC recommends to the Board of Selectmen that any funds not used by the Community Initiative grantees and Economic Recovery grantees, as well as any

underruns in expenses or consulting fees, be put toward the social services fund. Rick accepted this amendment and seconded it.

Discussion: Nicole summarized the motion, that for anything that is approved, anything in excess or unspent will all be put to the social services fund. Additionally, it was noted that the sub-recipients must spend the ARPAC funds by Dec. 2026 or the funds are returned to the Town. Jenn noted that the social services fund she administers can be used for needs in several areas including mental health, early childhood, and affordable housing. Mary Jo noted that this is clearly allowed under ARPA. **Motion passed.** 8 In Favor- Cheryl Poirier, Dennis Powers, Mary Seidner, Dave Roberge, Ross Higgins, Mary Jo Nosal, Phil Parcak, and Rick Stout. 0 Opposed. 2 Abstentions-Nicole Leger and Jenn Datum.

- Mary Jo thanked the ARPAC for the work and preparation.
- Dave noted that his tally of the allocation funding is \$2,162,215.

Language in letters from the First Selectmen regarding awards decisions.

Will be as stated in the Board of Selectmen motions.

FOI Requirements

Jenn confirmed requests have been addressed per the Town process.

- The BOS special meeting date is TBD
- Martha will draft the Power Point presentation
- Rick will be presenting at the BOS special meeting
- Jenn said the Town of Old Saybrook reached out to TOL asking to use the ARPC applications as models.
- Next Meeting is June 8, 2022 @noon

- Dave shared that everyone knew this would be a monumental task, but this group came together and gave of their expertise, and many Wednesdays, to get it done - he thanked the ARPAC.

1. **Adjournment:** a motion to adjourn was made by Phil and seconded by Dave. There was no discussion, no abstentions, or nays. The meeting adjourned at 2:18 p.m.

Appended: Quality Control Review of Economic Recovery Grant Applications report submitted by Rick Stout.

Respectfully submitted,

Suzanne McAuliffe, Clerk

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