

Regular Meeting Minutes  
The Old Lyme Harbor Management Commission – In Person  
May 9, 2023 at 7:00 PM

**1. QUORUM / CALL TO ORDER / INTRODUCTION OF GUESTS**

**Members Present:** David Acosta, Mike Barnes, Emerson Colwell (Alternate), Sloan Danenhower, Mike Magee (Secretary), Teri Lewis (Vice-chair), Christopher Staab, Michael Presti (Co-Chair), George Finley, Chris Staab

**Members Present on the Phone:** Tom Kelo (Treasurer)

**Absent:** Tom Meyer, Harry Plaut (ex-officio)

**Guests:** Michael Aurelia (Open Space Commission), Rob Stiles

Vice-chair Mr. Presti called the meeting to order at 7:00 PM.

Mr. Colwell was seated for Mr. Meyer.

**2. HMC BUSINESS REPORTS**

**a. Clerk's Report: approve HMC meeting minutes for April 11, 2023**

Mr. Staab moved to accept the meeting minutes of April 11, 2023 and George Finley seconded the motion. **SO VOTED.**

**b. Treasurer's Report (Kelo) report review for April 2023.**

Mr. Kelo informed the Commission that he had two invoices from HS Plaut Environmental \$816.47 and \$525. Mr. Staab noted that the HMC should receive GPS coordinates of moorings before invoices are paid. Ms. Lewis will let Mr. Plaut know.

Mr. Staab moved to approve invoices #5512 and #5533 from HS Plaut Environmental pending coordinates being received. Mr. Barnes seconded the motion. **SO VOTED.**

Mr. Kelo presented the Treasurer's Report:

Beginning Balance: February 1, 2023 (\$25,858.52) Ending Balance: April 30, 2023 (\$25,308.69). The Treasurer's Report was accepted.

Mr. Kelo stated that he will need to step down as HMC Treasurer due to the restraints of his job, although he will remain on the Commission as a member.

**c. HMC membership openings**

There is still one opening for an Alternate Member.

**d. Correspondence**

**Richard Shriver – Resident**

Ms. Lewis reported on correspondence from Richard Shriver to the HMC thanking them for all the nice work done at Pilgrim Landing. Mr Magee will reach out to Public Works regarding the logs that have washed up on shore.

**John Johnson - CT Port Authority**

Ms. Lewis reported on a letter from the CT Port Authority (John Johnson) regarding a meeting on May 18 to discuss plans to dredge at the mouth of the CT River. Representatives from Old Saybrook will also be there. Ms. Lewis will attend the meeting and report back to the HMC.

**3. NEW PERMIT APPLICATIONS**

**a. Point O’Woods Dredge Permit / 9 and 11 Champion Road**

Correspondence and application from Shore Design (David Provencher) was received and distributed prior to this meeting. The HMC had no action to take on this matter.

**4. OLD BUSINESS**

**a. On-line mooring system – Tom Meyer**

Mr. Meyer was not in attendance but had emailed his report below.

Status	Private Count	Commercial Count	Kayak Count
Approved	66	0	8
Renewal Under Review	15	0	0
Application Under Review	8	0	0
Renewal Incomplete	72	4	0
Canceled	6	0	0

**Follow Up/ Actions:**

- Continue private permit processing
- Continue kayak processing
- Deliver stickers as appropriate
- Finalize district 1 dinghy spaces
- Attempts to identify “squatter” kayaks on rack underway

**b. 36-1 Buttonball Road - Signs**

Signage and placement was discussed. The mindset is to have consistency with all signage in Town that marks Town landings / property. Mr. Aurelia from Open Space Commission had some suggestions for the HMC to review and comment on. Mr. Barnes will get signage

renderings from the sign company and get locations on a map for placement for the next HMC meeting in June.

**c. Halls Road – Lt. River water access update – Finley**

Mr. Finley had nothing new to report.

**d. Pilgrim Landing – signage, parking, kayak rack update**

There was a discussion about how to handle the kayaks, etc. that are locked to the kayak rack without permits. These items will be photographed, removed from the rack with their locks included and stored at Public Works for the owners to retrieve.

There was a discussion about kiosks being added to landing areas in Town. Mr. Magee has volunteered to build them for the cost of materials only.

Mr. Staab moved to allocate up to \$300 to spend on kiosks for Town Landings. Mr. Finley seconded the motion. **SO VOTED.**

**e. Hains Park Sub-Committee**

Ms. Lewis reported that the first meeting of the Parks and Recreation sub-committee will be held at Town Hall on Thursday evening at 7:00 pm. She is on this sub-committee and will be attending.

Robert Stiles arrived at the meeting at this time. Mr. Stiles introduced himself and came to the meeting out of his interest in applying to the Selectmen for consideration to become an Alternate member of the HMC.

**5. NEW BUSINESS**

**a. Harbormaster Job Description Review – Lewis and Presti**

Ms. Lewis passed around the Harbormaster Job Description document for review. She instructed members to review and comment via email to her. This document needs to be approved at the June HMC meeting.

**b. HMC Charter Update – project leader solicitation**

This agenda item will be removed from the next few agendas but placed back on later in the year.

**c. Binney Road Access**

Ms. Lewis reported that the owner of the property had been in touch with her and there are some legal issues she needs to deal with before moving forward with the Town.

**d. Mooring Area Reviews – volunteers needed for each sector**

There was a discussion regarding the seven sectors of mooring areas. HMC members will divide up the sectors, and report on installed moorings in each sector (permitted and non-permitted). Start date for checking will be July 1 and reports will be discussed at the July 11 HMC meeting.

## **6. HARBORMASTER**

### **a. Harbormaster activity report (Plaut)**

Mr. Plaut could not be in attendance. Ms. Lewis reported that he had placed the two Town moorings and the three channel markers. Mr. Plaut had nothing else to report.

## **7. PUBLIC COMMENT – None**

## **8. ADJOURNMENT**

Ms. Lewis moved to adjourn the meeting at 8:30 PM and Mr. Staab seconded the motion.  
**SO VOTED.**

**The next meeting of the HMC will be on June 13, 2023 at 7:00 PM.**

Submitted by,

Mary Ellen Garbarino (Clerk)