



# TOWN OF OLD LYME

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## Board of Selectmen

### Minutes – Regular Meeting

1 May 2023, 5:30 p.m.

Meeting Hall of the Memorial Town Hall

**Call-In Phone: 1-605-472-5727 Access Code 3819718**

1. **Call to Order** - First Selectman Griswold called the meeting to order at 5:30 p.m.
2. **Attendance**  
Present Board Members: First Selectman Timothy Griswold, Selectman Matthew Ward and Selectwoman Martha Shoemaker.
3. **Kathy Hall Retirement**  
First Selectman Griswold thanked Kathy for 35 years of service. He presented a Certificate of Appreciation and a beautiful bouquet of flowers. Dave Roberge also thanked Kathy for her 35 years of service as the Administrative Assistant to the Fire Marshall and EMS. She will be missed and the roses he presented were spectacular.
4. **Sound View Parking Rates** – Frank Pappalardo  
Frank consulted with residents and business owners to strike a balance with the 2023 parking rates. A contract for parking services was signed with the Town’s vendor, Passport, at a base cost of \$5,000 a year. The Town must acquire two Android phones and rent a second hand-held printer for the parking citation part of the service (Passport supplies one hand-held printer). The police want the system up and running by Mother’s Day (May 14). New Rates are: From 9:00 AM to 6:00 PM - First 2 hours cost \$7.50 and every hour past the first 2 hours on weekends costs \$9.50 per hour and on weekdays \$6.50 per hour. 6:00 PM to 9:00 PM parking is free. On April 24, 2023, the Sound View Commission voted unanimously to accept the 2023 rates. Passport will not allow a patron to purchase more than one \$7.50 two hour time slot per day. Selectwoman Shoemaker asked that the Rangers be trained in person, rather than by Zoom. The question about who signed the contract was resolved.

Selectman Ward made a motion to approve the 2023 parking fee structure, the purchase of 2 Android devices and a hand-held printer for citations. Selectwoman Shoemaker seconded the motion. Discussion: There was a discussion about the adequacy of cell service provided by Verizon and Mr. Pappalardo said the reception should be good. The MOTION PASSED. Selectwoman Shoemaker would like to get a monthly report and additional reports post-holiday weekends.

5. **Affordable Housing – Development of Two McCulloch Lots** – Michael Fogliano  
Mr. Fogliano recapped: As part of the McCulloch property acquisition, there are two 3-acre parcels that are designated for affordable housing. The Affordable Housing Commission (AHC) is in the process of selecting a development partner. Next steps are 1.) select a development partner. 2.) Create a steering committee that includes people with experience in project management, finance & communications. 3.) amend the AHC original application project schedule end date of 1 Jun 2023 to be 31 Dec 2026 so it mirrors the end date in the Grant Agreement.

Selectman Ward made a motion to amend the grant application end date from December 31, 2023 to December 31, 2026 and Selectwoman Shoemaker seconded the motion. Discussion: None. The MOTION PASSED

6. **Approval of Minutes 3 April 2023 (Reg.)**  
Selectman Ward made a motion to approve the 3 April 2023 regular meeting minutes and Selectwoman Shoemaker seconded the motion. Discussion: Selectwoman Shoemaker asked the spelling of verses be corrected to be versus under Public Comments. She also would like to omit the last sentence in paragraph 7 under number



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13. Other Business. Paragraph 7 should also include “Selectwoman Shoemaker thanked Selectman Ward for his assistance”. The minutes were approved with the corrections. The MOTION PASSED.

7. **Public Comment**

Nicole Kabel, 45 Boughton Rd. is concerned about the high water levels in the Black Hall Pond that she lives on. She is worried that level will get too high and cause property damage. There are many beaver dams that may be contributing to the high levels. She isn’t sure what the correct water level should be and is asking the Town for help on how to proceed. First Selectman Griswold suggested removing the dams and consulting with Inland Wetlands. Selectwoman Shoemaker asked who owns what? Do property owners own to the center of Buckey Brook or to the bank of the Brook?

Blair Tinkle, 53 Boughton Rd. is also concerned with the Black Hall Pond water levels and beaver dams. He asked that residents not be accused of trespassing when they try to fix this problem. He would like an expert to assess the problem and asked the Town to become involved. The cemetery is in danger of flooding.

Carolynn Miranda, Biscayne Blvd. was present and asked why nothing has been done about the speeding on Route 156. She hasn’t seen any radar or police enforcement. She is disappointed with the Sound View Gateway Committee’s lack of communication. The proposed storage units at 250 Shore Rd. are unacceptable. The Zoning Commission is going rogue, and no public comment is allowed. Selectwoman Shoemaker suggested she email the Zoning Commission Chair with her questions and concerns.

Kathy Cavasino, real estate agent from Waterford CT, is marketing the properties at 52 & 56 Hartford Ave. She outlined all the reasons why the Town should purchase the property. Selectwoman Shoemaker said the Board is open to another meeting.

Lenny Corto, Hawks Nest Rd., would like Commissions and Committees to be above board and their Chairmen should not be profiting from their position. More subcommittees are needed.

8. **Communications:**

First Selectman Griswold read a letter from the CT Municipal Animal Control Officers Association thanking Old Lyme’s officers for their service.

First Selectman Griswold said the Aquarion Water Company seeks to honor local environmental stewards. Selectman Shoemaker will share the request with school environmental groups.

Selectman Shoemaker received a letter from Nancy O’Brian voicing concerns about the trench that was dug leading to Swan Brook to drain water from the Ave. A catch basin nearby. First Selectman Griswold said the trench is not in a public place and it alleviates water backing up in the catch basin. Ms. O’Brien said the ends of the bolts on the crib need to be cut back flush with the nuts, as they are a safety hazard.

9. **Appointments**

Fred Fenton (D) – Affordable Housing Commission – To Fill an Unexpired Alternate Term to 31 Jan 2024  
Selectman Shoemaker made a motion and Selectwoman Ward seconded the motion to approve the appointment of Fred Fenton to fill an unexpired alternate term expiring 31 January 2024. Discussion: None. The MOTION PASSED.

10. Old Business

Project Updates

- a. Halls Rd. Improvements – Update



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Surveying is being done to create an easement at the end of the property where the bridge abutment is, to the west of the Hangry Goose restaurant.

- b. Sound View Sidewalks – Replanting grass seed and completing items on the Punch List.  
Selectman Shoemaker was in touch with Mary Jo Nosal and the grass seeding is the last item to be completed before sign off. First Selectman Griswold asked that the new trees be looked at.
- c. Sound View Sewers – No Report  
First Selectman Griswold is waiting for a letter confirming the forgivable \$17 million DEEP loan. Selectman Shoemaker said that can't happen until the State budget is approved.
- d. Senior Ctr. Expansion – Public Information Meetings on 8 & 9 May  
Jerry Baker was present and said communications about the informational meetings were sent via newsletters and email blasts and to parents via the school communications and press releases. Meeting will be: May 8, at the Middle Scholl auditorium @7:00 p.m. and May 9, at the Senior Center @4:00 p.m. Jerry asked when the Old Lyme referendum will be. First Selectman Griswold said there will likely be a Special Town Meeting in early June followed by the referendum.
- e. Ferry Road Sidewalk – First Selectman Griswold requested the DOT extend the Town's STEAP grant for one year.
- f. Swan Brook Outlet – Outflow Crib Repair Complete  
First Selectman Griswold said sand has again blocked the west pipe and he will ask the contractor to return to remove the sand and video the inside of the pipes. Also, the bolts need to be trimmed.

**11. Tantummaheag Landing** –No Report

**12. 36-1 Buttonball Rd.** – Committee Issued Final Report and Was Disbanded. New Committee to Be Formed  
Harbor Management and Open Space continue to communicate well, so no formal committee needs to be formed at this time. The next step is to prepare the DEEP dock permit. Greg Futoma, Open Space Chair, was present to affirm their commitment to working with Harbor Management.

**13. Shoreline Gateway Committee** – Update

Selectwoman Shoemaker said the Committee is working on drafting its mission statement.

**12. New Business:**

- a. Fed. Fiscal Year 2022 State Homeland Security Grant – Authorization  
Selectman Ward made the following motion: Resolved that the Town of Old Lyme may enter into with and deliver to the State of Connecticut, Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate, and further resolved, that Timothy C. Griswold as First Selectman of the Town of Old Lyme is authorized and directed to execute and deliver any and all documents on behalf of the Town of Old Lyme and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents. Selectwoman Shoemaker seconded the motion. Discussion: None. The MOTION passed.
- b. Town Budget Meeting – Approve Agenda Items
  - 1. Town Budget Adoption & Collection of taxes in 2 payments



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2. Buttonball Rd. (8 lot subdivision) – Approve accepting a 1.88 acre of open space
3. Amend Ordinance – make the Tax Collector and the Town Clerk appointed positions  
The vote to approve the Town Meeting agenda was moved to 3 May 2023 @4:00 p.m.
- c. Consider “One Time” Compensation for Two Employees  
First Selectman Griswold thanked Kim Graves for going above and beyond the duties of Land Use Admin. Asst. for seven months and he proposed a one-time compensation award of \$3,000. Michele Hayes also went above and beyond as Office Manager for four months and he proposed a one-time compensation award of \$1,000.  
Selectman Shoemaker made a motion to approve the one-time compensation to Kim Graves of \$3,000 and Michele Hayes of \$1,000. and Selectwoman Ward seconded the motion. Discussion: None. The MOTION passed.
- d. LOL Chamber Merger with Old Saybrook Chamber  
First Selectman Griswold said the merger makes sense and the announcement event was very nice.
- e. LOL Lions Club – 50<sup>th</sup> Anniversary  
Notable Lions from district levels attended the celebration at Old Lyme Inn.
- f. Ambulance Banquet  
First Selectman Griswold said one volunteer handled over 400 calls out of about 1,000. Calls.

**13 Other Business**

First Selectman Griswold received a contract from Michaelle Pearson to edit the Annual Town Report. She will be compensated \$4,200, to be paid in 2 installments: June 1 & January 1.  
Selectman Ward made a motion to employ Michaelle Pearson as Editor of the Town’s Annual Report and be paid \$4,200 and Selectwoman Shoemaker seconded the motion. DISCUSSION: None. The MOTION passed.

Selectwoman Shoemaker thanked Amy Jensen for her service in the Finance Department, as she will be leaving on May 25, 2023. The open position is posted on the Town’s website.

Selectwoman Shoemaker thanked all the local restaurants for their contributions at the Chamber of Commerce event.

Selectman Ward asked if the June Board of Selectman meeting is going to be rescheduled, as Selectwoman Shoemaker will be out of State. It was decided she will call in.

**14 Adjournment**

Selectman Ward made a motion to adjourn at 8:12 p.m. and Selectwoman Shoemaker seconded the motion.  
Discussion: None. The MOTION passed.

Respectfully submitted,

Suzanne McAuliffe, Clerk