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## American Rescue Plan Committee (ARPC) Meeting Minutes 4/27/2022

### Meeting date:

Wednesday, April 27, 2022

### Minutes

#### Meeting of the Old Lyme American Rescue Plan Committee (ARPC)

Meeting Date: April 27, 2022 @ 12:00 p. m.

Location: Old Lyme Town Hall – Meeting Hall

1. **Call to Order:** The meeting was called to order at 12:02 p.m. by the Chairman, Tom Gotowka.

Present: Mary Seidner, Martha Shoemaker, Nicole Leger, Mary Jo Nosal, Jenn Datum, Phil Parcak, Cheryl Poirier, Ross Higgins and Dennis Powers

Excused: Rick Stout and Dave Roberge

Absent: Ed Adanti and Ralph Wood

1. **Approval of Minutes:** Phil motioned to approve the April 13, 2022 minutes and Cheryl seconded. Discussion :Dennis Powers was present at the April 13, 2022 meeting. The minutes are amended to include Dennis Power as present. The minutes were unanimously approved.

2. **Unfinished Business:**

- Rubric Team:

Update on Evaluation Process for Community Initiative Grants

Mary passed out the final evaluation form to be used by reviewers. Members are pleased with the final product and noted that the highest achievable score is 50. Mary will define the 1-5 scale (e.g., 4 = meets expectations & 5 = exceeds expectations).

- Begin Calibration of Tool: The tool was tested by a few members and it was decided that the assembled group did not need to test again.

Jenn will convert all CI applications to PDF. the Rubric tool is electronic.

Three committee members will independently review each Community Initiative application.

- Jenn Datum: New Applications in the Mailbox

Jenn reported 22 applications received to date. 18 Economic Recovery from local businesses and 3 out of state applications deemed ineligible. 4 Community Initiative applications were received and committee members are aware of many more to come. Monday May 2, 2022 @4:00 p.m. is the deadline for receipt of applications and the deadline will not be extended. Cheryl mentioned that Lenny Corto picked up some applications at Town Hall and he was distributing to the Sound View community.

George Krivda has been very responsive.

Jenn will assign a survey category to the 4 Community Initiative applications that have already been received.

### 1. **Old Business**

Meeting Schedule: Martha Shoemaker

Revised Timeline:

May 04, 2022 – Community Initiative Application Assignments.

– Update/visit from George Krivda (?)

May 11, 2022 – Update/ visit from George Krivda (?)

May 18, 2022 – Review results & recommendations from small groups (10:00 to 5:00?)

May 25, 2022 – Allocation Decisions

Jun 01, 2022 – All Recommendations Final

Jun 20, 2022 – Results evaluated presented to BOS

Jun 27, 2022 – Special Town Meeting to approve Allocation Recommendations

- Cheryl asked if the meeting on May 18, 2022 should be Executive Session (not public). Mary Jo thought all committee discussions were public.
- Mary Jo reminded the committee that a Town of Old Lyme & Grantee contract needs to be developed for when funds are disbursed.
- Nicole has already reported the payments to Ledge Light and George Krivda's fees to date.

### 1. **Public Comment:**

Lenny Corto asked if the Rubric tool is available to the public along with the list of applications received to date. The committee feels it should remain private until the completion of the work in

progress. A discussion ensued and it was decided that Martha will be checking with the Town attorney for an official opinion.

Lenny Corto has been sharing his knowledge of the ARPA process with 2 dozen brick & mortar food and beverage establishments. Some were hesitant to apply, didn't want their accounts on display.

1. **Adjournment:** a motion to adjourn was made by Jenn and seconded by Dennis. There were no abstentions or nays. The meeting adjourned at 1:23 p.m.

Respectfully submitted,

Suzanne McAuliffe, Clerk

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