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## American Rescue Plan Committee Meeting Minutes - 04/13/2022

### Meeting date:

Wednesday, April 13, 2022

### Minutes

### Meeting of the Old Lyme American Rescue Plan (ARP) Committee

Meeting Date: April 13, 2022 @ 12:00

Location: Old Lyme Town Hall – Meeting Hall

1. **Call to Order:** The meeting was called to order at 12:05 p.m. by the Chairman, Tom Gotowka.

Present: Mary Seidner, Martha Shoemaker, Nicole Leger, Mary Jo Nosal, Jenn Datum, Phil Parcak, Cheryl Poirier, Ross Higgins and Dave Roberge

Excused: Rick Stout

Absent: Ed Adanti and Ralph Wood

1. **Approval of Minutes:** Phil motioned to approve the April 6, 2022 minutes and Cheryl seconded. Discussion: Mary Jo asked to update Ms. Hendricson's designation as a member of the ARPA advisory committee for the Connecticut Conference of Municipalities (CCM). Phil motioned to amend the minutes to reflect the change under Item 6. Mary seconded and the motion was approved.

### 1. Unfinished Business:

- Rubric Team: Update on Evaluation Process for Community Initiative Grants

Mary passed out a draft of the evaluation form to be used by reviewers. The form followed the application nicely, and a long discussion ensued. There are many changes to be made and Mary asked that everyone have their comments into her by Tuesday April, 19<sup>th</sup>. Committee members

should be doing some mock scoring when the final form is approved via email correspondence and come prepared to have a calibration session at the April 27, meeting.

- Rick Stout: FAQs : Tabled.
- Jenn Datum: New Applications in the Mailbox

Jenn reported 3 applications received to date. 2 Economic Recovery from local businesses and 1 from the Shoreline Kitchen. Martha is aware of 2 other applications being worked on. Tom added Phoebe Griffin Library and 1 additional economic recovery from Andy's Deli (for the Minutes).

## 1. **Old Business**

### Meeting Schedule

The committee will not meet next week April, 20th. Next meeting date is April 27, 2022.

Martha will be working on a temporary timeline that begins after the close of application submission on May 2, 2022 through June 30, 2022.

Cheryl knows the local Art Organizations are seeking "Find Your Way" signage and asked if she could complete the application for them as the chair of the Economic Development Commission. The EDC commission members are very busy and unable to see the project/request to completion. ARPC members confirmed she should apply and then reach out to the BOS to see what next steps would be to see the project through.

Martha passed out an ARPC Accomplishments to Date list that was to be shared with the Board of Finance, but they did not attend the meeting.

### 1. **Public Comment:** None

1. **Adjournment:** a motion to adjourn was made by Phil and seconded by Dave. There were no abstentions or nays. The meeting adjourned at 1:13 p.m.

Respectfully submitted,

Suzanne McAuliffe, Clerk

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