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American Rescue Plan (ARP) Committee Meeting Minutes 4/6/2022

Meeting date:

Wednesday, April 6, 2022

Minutes

Meeting of the Old Lyme American Rescue Plan (ARP) Committee

Meeting Date: April 6, 2022 @ 12:00

Location: Old Lyme Town Hall – Meeting Hall

1. **Call to Order:** The meeting was called to order at 12:05 p.m. by the Chairman, Tom Gotowka.

Present: Mary Seidner, Martha Shoemaker, Nicole Leger, Mary Jo Nosal, Rick Stout, Phil Parcak, Cheryl Poirier, Ross Higgins and Dave Roberge

Via Phone: Jenn Datum

Absent: Ed Adanti and Ralph Wood

1. **Approval of Minutes:** Rick motioned to approve the March 30, 2022 minutes and Dave seconded. Mary Jo abstained. The motion was approved.

Martha motioned to add Review George Krivda Tally Sheet to today's agenda. Cheryl seconded the motion and it was approved as Item 3 on the Agenda.

1. Review George Krivda Tally Sheet

Mary had a list of items to be added to the tally sheet that included date submitted to ARPC and Business or Nonprofit designation at the top of the sheet. Martha will be forwarding the changes to Mr. Krivda.

1. New Business:

- *ARPC: Development of Review Process for Community Initiative Grants*

There was a discussion about conflict of interest and the committee agreed that a quorum would be required and Martha and Nicole will not be participating in the scoring process. Martha will organize the distribution of applications among the committee and all agreed that each application should be reviewed by 2 individuals.

- *Rubric*

Mary Jo, Jenn, Mary and Phil will be developing the Rubric scoring tool. They will match the application format and consider survey results.

- *FAQs*

Rick will be sending a list of FAQ to Jenn to post on the website and Mr. Krivda will be asked to forward any questions he receives.

- *Applications Review team*

Jenn reported that 1 application was received electronically and she forwarded it to Mr. Krivda and people are picking up paper applications at Town Hall. She will be contacting applicants that inquired early on in the process (original spreadsheet).

Dave will be assisting Town departments with the application process.

Martha will be working on a Community Initiative application check list.

Mary Jo thanked the committee for their efforts.

1. **Old Business**

Cheryl brought flyers and postcards for committee members to distribute.

1. **Public Comment:**

Cheryl noted that in response to Rick Stout's update at the Old Lyme Economic Development Forum, Courtney Hendricson, of the Connecticut Conference of Municipalities (CCM), said Old Lyme appears to be ahead of many other CT towns in terms of surveying and understanding the needs and interests of its residents and business owners.

1. **Adjournment:** a motion to adjourn was made by Phil and seconded by Dave. There were no abstentions or nays. The meeting adjourned at 1:19 p.m.

Respectfully submitted,

Suzanne McAuliffe, Clerk

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