

Regular Meeting Minutes
The Old Lyme Harbor Management Commission – In Person
February 15, 2023 at 7:00 PM

1. QUORUM / CALL TO ORDER / INTRODUCTION OF GUESTS

Members Present: Mike Barnes, Mike Magee (Secretary), Tom Meyer, Harry Plaut (ex-officio), Tom Kelo (Treasurer) (arrived at 8:03 PM), Teri Lewis (Co-chair), Christopher Staab, Michael Presti (Co-Chair)

Present on phone: David Acosta (alternate)

Absent: Sloan Danenhower, George Finley

Guests: Emerson Colwell, Edie Twining (Halls Road Committee), Gary Gregory

Co-chair Mike Presti called the meeting to order at 7:00 PM.

2. HMC BUSINESS REPORTS

a. Clerk's Report: approve HMC meeting minutes for January 10, 2023 and January 31, 2023

Mr. Magee moved to accept the meeting minutes of January 10, 2023 and Mr. Meyer seconded the motion. **SO VOTED.**

Ms. Lewis moved to accept the special meeting minutes of January 31, 2023 and Tom Meyer seconded the motion. **SO VOTED.**

b. Treasurer's Report (Kelo) report review for January 2023.

Mr. Kelo presented the Treasurer's Report for January 2023.

January 1, 2023 Beginning Balance: \$25,129.32, Interest Earned: \$45.16, Expenses: \$925.00, Ending Balance January 31, 2023: \$24,249.48.

The Treasurer's Report was accepted.

Mr. Staab moved to allocate an additional \$500 to complete the CAD drawings to the already approved expenditure of \$2,500. Mr. Magee seconded the motion. **SO VOTED.** Mr. Barnes abstained.

c. HMC membership openings

Emerson Colwell was introduced. Mr. Colwell will fill the position of Alternate on this Commission and should be sworn in by next meeting. There is still one opening for an alternate member.

d. Correspondence

Mr. Barnes reported that he had received an email from a local residence giving positive feedback regarding the Buttonball Road project.

3. NEW PERMIT APPLICATIONS

Dock Review – Marsh Property on Buttonball Road

The application designs were reviewed. The HMC will contact the applicant regarding the size of the float. Other than that, they have no objections.

4. OLD BUSINESS

a. On-line mooring system – implementation and process update – Myer

Mr. Meyer reported that currently, we are on schedule for opening up mooring permit applications after 1 March. Forms have been updated to reflect new information (fees, kayak permits, governance reminders). Additional work with data, configuration and communications under final QA review.

Mr. Meyer reported that the Town Website has been updated and he has reviewed the HMC webpages and all forms on said webpages have been updated, with a kayak form added. Stickers have been ordered, and letters will go out soon to permit holders. Information is posted on social media and people will be encouraged to get the applications in by May 1.

b. Black Hall River 3 channel markers – Presti

Mr. Presti reported that the application was submitted and approved by the USCG.

c. 36-1 Buttonball update – Barnes

Mr. Barnes reviewed the plans / artist renditions of the 36-1 Buttonball project. Open Space is in support of the plans but with requests. This was read aloud. It was noted that an additional request was in the letter than what was stated at the meeting. Ms. Lewis felt that the momentum has been great with the next meeting to be held on February 23.

Tom Kelo arrived at 8:03 PM.

d. Halls Road Lt. River water access update – Magee

Guest Edie Twining and Mr. Magee reviewed the plans along with the Commission. There was a discussion about which group would be responsible for what parts of the improvements. The HRI Committee and the HMC will coordinate their responsibilities but be independent of each other. It was agreed that the brush be cleaned out in order to locate the property lines.

5. NEW BUSINESS

a. Winter / Spring 2023 initiatives

Suggested initiatives:

Look into SHIP grants

Funding for Black Hall River dredge study and cost estimates
Dock listing with photos
Keep yakport in the same place at Hains Park where it was last year
Create an HMC g-mail document storage account

b. Harbormaster job description review – Lewis and Presti

Ms. Lewis reviewed the Harbormaster Job Description document with members. She will make changes and bring back to the HMC at the next meeting.

c. Halls Road Site - Magee

Discussed earlier.

d. HMC Charter update – project leader solicitation

Ms. Lewis stated that she will work on this and present to the HMC at a later date.

6. HARBORMASTER

a. Harbormaster activity report (Plaut)

Mr. Plaut stated that his office assistant is now familiar with the on-line mooring system that has been implemented by the HMC. Markings in the Black Hall River by Black Hall Outfitters was discussed.

There was a discussion of CT Bill 5165. AN ACT CONCERNING THE STATE PLAN OF CONSERVATION AND DEVELOPMENT. To (1) amend the process timeline for the revision and adoption of the state plan of conservation and development, and (2) extend to 2025 the application of the plan intended to cover 2018 to 2023, inclusive.

Mr. Presti will engage with local representatives on this matter.

7. PUBLIC COMMENT

Guest Gary Gregory made a suggestion for working with ADA requirements.

8. ADJOURNMENT

Mr. Staab moved to adjourn the meeting at 9:01 PM and Tom Meyer seconded the motion.

SO VOTED.

The next meeting of the HMC will be on March 14, 2023 at 7:00 PM.

Submitted by,

Mary Ellen Garbarino (Clerk)