

OL Parks and Recreation Commission
Regular Meeting Minutes
08/07/25 – 6:00 PM

Hybrid Meeting (in person and telephone call-in)
In-person location: Meeting Hall, Town Hall, 52 Lyme Street, Old Lyme, CT

CALL TO ORDER

Chairman Bob Dunn called the meeting to order at 6:02 pm.

ATTENDANCE

In Person: Bob Dunn (Chairman), Mary Ellen Garbarino, Sara van Vliet (Vice Chairman), Ryan Lee, Don Bugbee (Director)

On Phone: Missy Garvin

Absent: Brendan McKeever, Tim Gavin, Winnie Edmed (Assistant PR Director)

Guest: Martha Shoemaker, Lisa McNulty, Candace Fuchs

APPROVE previous meeting minutes – Regular meeting June 5, 2025

Sara van Vliet moved to accept the meeting minutes of June 5, 2025, and Ryan Lee seconded the motion. **SO VOTED.**

DIRECTOR'S REPORT – Presented by Don Bugbee

Don Bugbee passed around the preliminary renderings, plans, elevations and sections from Docko of the proposed new pavilion for White Sand Beach. There was a discussion. In preparation for upcoming budget season, Don will email out proposed numbers to us review at the September meeting.

Ryan Lee moved that the PRC approves the plan and move forward. Sara van Vliet seconded the motion. **SO VOTED.**

Don Bugbee's report is included at the end of these minutes. Included is a list of programs and with Don's request for the PRC to review the current P&R Program Fee structure to determine appropriateness. Discussions will continue at the September PRC Meeting.

OLD BUSINESS

Survey Monkey for Hains Park – summary letter to BOS and BOF

On July 9, Sarah van Vliet had sent a summary letter to the BOS and BOF regarding the survey results from a survey that went to residents regarding Hains Park. This letter is included at the

end of these minutes. The commissioners thanked Sara and Missy for all their work on this matter.

Goose mitigation at Hains Park / replace de-coyotes, goose scam application

Bob Dunn reported that there are less geese, but some are returning to the park at this time. The de-coyotes and the swans must be helping along with the egg addling which was completed by the RLA volunteers. The de-coyotes were taken again (and damaged) so more have been ordered. The application of the scam was done with limited success and only for a day or so. More volunteers will be sought for next spring's egg addling and include other town areas having the same issue.

Hains Park playscape, swings purchase approval including installation, location

The location was discussed with the HP plan being reviewed. Zoning approved the location and cost numbers were received. There was a discussion. Invoices included in these minutes.

Sara van Vliet moved to approve the PRC's endorsement of the invoices for the playground and swings including wood fiber and installation, not to exceed \$75,000. Ryan Lee seconded the motion. **SO VOTED.**

Hains Park picnic tables

There was a discussion.

Ryan Lee moved to approve the purchase of two 8-foot long picnic tables and one handicapped accessible square picnic table using funds from the Restricted Fund 09. Missy Garvin seconded the motion. **SO VOTED.**

Hains Park weekly beach clean-up

Don Bugbee reported that public works did a clean up at Hains Park and Don is in a discussion with Ed Adanti regarding a schedule moving forward.

Cross Lane playground repairs and landscaping

Don Bugbee reported that the repairs and landscaping are done.

NEW BUSINESS

Any other new business

CORRESPONDENCE - None

PUBLIC COMMENT

Lisa McNulty addressed the commission regarding an issue with her grandson at daycamp.

Candace Fuchs asked for the plan of Hains Park to be sent to her. She also asked where the sign with all the donors names is.

ADJOURNMENT

Mary Ellen Garbarino moved to adjourn the meeting at 7:20 PM and Bob Dunn seconded the motion.

SO VOTED.

The next meeting of this Commission is scheduled for July 3, 2025.

Respectfully submitted,

Mary Ellen Garbarino, Secretary

Agenda Item 4 Director's Report

a. Update on PRC programs and facilities

Parks and Rec Programs

Rec-Desk registration is required for all Parks and Rec Programs. All details are listed on Rec-Desk and are advertised on the Parks and Rec website, Facebook, and Instagram.

Completed Spring/Summer Programs

Adult Co-ed Soccer Town Woods Park

Adult Co-ed Softball Town Woods Park

Adult Volleyball L/OL High School

Men's Basketball L/OL High School

Women's Basketball L/OL High School

Zumba Fitness L/OL Middle School

Daycamp L/OL High School

Daycamp Aftercare Program L/OL High School

On-going Summer Programs

Tennis

All sessions are at Cross Lane Park

Beginner Tennis Mon 5-6:00pm July 21-Aug 18 2 participants

Advanced Beginner Tennis Mon 6-7:00pm July 21-Aug 18 4 participants

Intermediate Tennis Wed 6-7:00pm July 23-Aug 20 5 participants

Beach Yoga

White Sand Beach Sat/Sun 8-9:00am & Wed 8-9:00pm 11 participants

CAS Soccer Camp

Town Woods Park Aug 4-8 Mon-Fri 9am-12noon 48 participants

Pickleball Sessions

All pickleball sessions are held at Cross Lane Park.

Open play sessions Mondays and Thursdays 8-10am.
The Lymes Senior Center sessions Tuesdays and Thursdays from 1230-3pm.
Point Play Tue 4-6:00pm
Drills with Kathy Wed 10am-12noon and Fri 9:30-11am
Intermediate Round Robin Thur 5:30-7:30pm
Point Play with Kathy Sat and Sun 9-11:00am

Upcoming Fall Programs (Registration open on RecDesk)

Men's Basketball

L/OL High School Wed 6:30-8:30pm & Sun 10am-12noon Sept 7, 2025-
June 10, 2026

Women's Basketball

L/OL High School Tue 6:30-8:30pm Sept 2, 2025- June 16, 2026

Adult Co-ed Soccer

Town Woods Park Sun 5:30-7:00pm Sept 7-Oct 26

Adult Volleyball

L/OL High School Thur 6:30-8:30pm Sept 4-Dec 18

Youth Soccer

Town Woods Park Sat 8:30am-12:30pm Sept 13-Oct 25

Teams made, and exact schedule determined at the coach's meeting on Sept 6

Youth Pickleball

Cross Lane Park Wed 3:15-4:15pm Sept 10-Oct 15 Open to Mile Creek Students (Max 8)

Pickleball Sessions

Sessions will continue as listed above in the summer sessions

Summer Staff

This summer we employed 34 daycamp counselors, 3 daycamp supervisors, 10 lifeguards and 6 parking lot attendants. There were also 26 counselor-in-training (CITs) volunteers.

Facilities

No major problems have been noted at the Town facilities to date.

Cross Lane Park

Cross Lane Park is in daily operation with Little League Baseball and Softball, pickleball, tennis and basketball.

Town Woods Park

Town Woods Park is open and in use by the Ct River Lacrosse Club, the Lyme/Old Lyme Soccer Club, Lyme/Old Lyme Little League and various AAU Softball Teams.

Hains Park

Hains Park is open and staffed. Rowing Club activities are active daily.

Per LedgeLight Health District test, swimming area under advisement for high bacteria count since Aug 5. Swimming discouraged. Currently, waiting for retest results.

White Sand Beach

Beach facilities are open, staffed and in-use by residents and their guests daily.

P&R Director's request for the PRC to review the current P&R Program Fee structure to determine appropriateness. Discussions will continue at the September PRC meeting.

Current Program Information

Program / Year	Weeks	Day/Time	Enrolled	Fees / Each Add'l	Income
Daycamp '25	6	M-F 9-2	283	Res \$300 \$150 Each Add'l	\$67,165
Aftercare '25	6	M-F 2-4	52	Res \$240	\$11,950
Youth Soccer '24	7	Sat AM Game	224	Res \$50 \$30 Each Add'l	\$9630
Youth Basketball K-GR 5 '25	7	Sat AM Game	149	Res \$50 \$30 Each Add'l	\$6460
Youth Basketball Pre-K '25	6	Sat 9-930	19	Res \$25	\$475
Adult Volleyball '25	16	Thur 7-9	40	Res \$0 Non-Res \$25	\$600
Adult Co-ed Soccer '25	8	Sun 4-6	45	Res \$0 Non-Res \$25	\$75
Adult Co-ed Softball '25	7	Sun 4-630	43	Res \$0 Non-Res \$25	\$25
Adult Basketball Men '24 '25	36	Wed 630-8 Sun 10-12	31	Res \$0 Non-Res \$25	\$75
Adult Basketball Women '24 '25	36	Tue 6-830	37	Res \$0 Non-Res \$25	\$275
Youth Pickleball '24	6	Wed 315-430	9	Res \$25	\$225
Pickleball Tournament '24	1 Day	Sun 8-12	22	\$40 Team	\$880

Instructor Paid Programs

CAS Soccer Camp '25	1	M-F 9-12	48		TBD
Tennis '24		Various		\$75	\$1,965
Zumba Fitness '25	7	Tue 6-7	7	\$60 \$10 Drop-in	\$270
Beach Yoga '25		Various	11	\$20	\$220

Some questions relating to the above table of information for the PRC to review and provide input at the Sept PRC Meeting. Feel free to have additional questions or thoughts about any of this process. I'm requesting this in preparation for next years Budget process, which usually starts late Oct, early Nov.

- 1) Are there any fee adjustments needed in your opinion?
- 2) Should Lyme Residents be charged an additional fee amount as Non-residents? They currently are not.
- 3) Should OL (and Lyme) Adult Residents be charged a fee for Programs such as M/W Basketball, Co-ed Soccer, Co-ed Softball and Co-ed Volleyball? They currently are not charged.
- 4) Should OLPR receive money for Instructor paid Programs? Currently, fees are charged and counted as P&R income. The total fee is then returned to the Instructor as payment. The CAS Soccer Camp does not officially get counted as P&R income because participants sign-up directly on the CAS website, and not on RecDesk.