

FILE NO. _____

APPLICATION FEE: \$410 2 acres & under
 \$560 over 2 acres
 \$100 fence over 6 ft.

**TOWN OF OLD LYME
SPECIAL PERMIT APPLICATION**

INSTRUCTIONS: Submit all data in accordance with the provision of Sections 13A and 13B of the Old Lyme Zoning Regulations, and provisions of all other sections referenced therein. Please type or print and submit in triplicate. Attach all required supporting data and application fee to this application form. Checks should be made payable to the Town of Old Lyme. Unless specifically waived, all information required under Sections 13A and 13B must be provided.

1. UNDER WHAT REGULATIONS ARE YOU APPLYING? SECTION(S) _____

2. LAND LOCATION AND DESCRIPTION:

- a. Street Address: _____
- b. Map: _____ Lot: _____ Zone: _____ Total Acreage: _____
- c. Attach copy of deed.
- d. Describe any easements or deed restrictions relating to the site and attach a copy of each:

3. TITLE OF PROJECT: _____

4. APPLICANT:

- a. Name: _____
- b. Mailing address: _____
- c. Phone: _____
- d. If corporation, list names and addresses of officers:

5. RECORD OWNER:

- a. Name: _____
- b. Mailing Address: _____

6. PROFESSIONAL ENGINEER:

- a. Name: _____
- b. Address: _____
- c. Phone: _____

7. LAND SURVEYOR:

- a. Name: _____
- b. Address: _____
- c. Phone: _____

8. LICENSED ARCHITECT:

- a. Name: _____
- b. Address: _____
- c. Phone: _____

9. SUBMISSION REQUIREMENTS including STATEMENT OF USE / PROJECT DESCRIPTION. Submit all items required in Section 13A.2 (complete attached checklist). Statement of use shall contain all information specified in Section 13A.2.2.

10. COASTAL BOUNDARY. Projects partially or fully within the Old Lyme Municipal Coastal Boundary must meet the additional requirements of Coastal Site Plan application and review as set forth in the Connecticut General Statutes and Section 4.2 of the Old Lyme Zoning Regulations. The Coastal Site Plan application must be attached to this application. Site is is not within the Coastal Boundary.

11. CONNECTICUT RIVER GATEWAY CONSERVATION ZONE, as shown on the Town's Zoning Map. Site is is not within the Gateway Zone.

12. FLOOD HAZARD ZONE. Sites partially or fully within the Town's Special Flood Hazard Area must meet the requirements of Section 4.4 of the Zoning Regulations. Site is is not within the Flood Hazard Area.

13. WATER RESOURCE DISTRICT. Sites within the Town's Water Resource District must conform to the requirements of Section 17A of the Zoning Regulations. If this application involves any land use listed in Section 17A.2 of the Zoning Regulations, application for Special Exception, Water Resource District, is required and must be included as part of this application. Site does does not require a Special Exception under Section 17. Applicable Section is 17A.2._____.

14. INLAND WETLANDS AND WATERCOURSES. Any activity within 100 feet of a regulated area must be submitted to the Conservation Commission (Inland Wetlands and Watercourses Agency) for a review prior to submission to the Zoning Commission.

- This plan was submitted to the Conservation Commission on _____ (date); copy of receipt is attached.
- Permit, copy of which accompanies this application and is a part hereof, has been issued by the Conservation Commission.
- Letter is attached, signed by the authorized agent for the Conservation Commission, indicating no jurisdiction.

15. NAMES AND ADDRESSES OF ALL ABUTTING PROPERTY OWNERS. On a separate sheet provide a typed list of current owners of record of all properties contiguous to

(including across the street) the site. List must be accurate and contain current mailing addresses as indicated in the records of the Town Assessor.

16. ESTIMATE OF CONSTRUCTION COSTS.

\$_____ is estimated cost.

Detailed list of quantities and costs to support above estimate is attached.

17. PERFORMANCE BOND. As per Sections 13A.4.9 and 13.B.6, the applicant may be required to file a performance bond in an amount approved by the Zoning Commission to guarantee satisfactory completion of all work as shown in a form approved by Commission Counsel. Such bond shall not be released until so voted by the Commission.

18. SIGNATURES REQUIRED ON THIS APPLICATION. The following is the legal agreement regarding application approvals which must be signed by the applicant or by the owner, if different from the applicant. Signatures of agents acting for either of the above are not acceptable.

The undersigned hereby applies for approval of the foregoing Site Development Plan/Special Permit and covenants and grants hereby permission to the Old Lyme Zoning Commission and its authorized representatives to enter upon the property proposed for the development for purposes of inspection and enforcement of the Zoning Regulations of the Town of Old Lyme.

Furthermore, the undersigned covenants and agrees with the Zoning Commission of said Town of Old Lyme that said Site Development Plan/Special Permit, if approved, will be constructed in accordance with the applicable regulations, ordinances and special acts of the Town of Old Lyme and any other applicable laws, codes and regulations of the State of Connecticut and the United States.

The undersigned covenants and agrees that all work in connection with said approval shall commence within the timeframe specified in Section 9.7.4 and shall be completed within the timeframe specified in 9.7.4.

Further, the undersigned covenants and agrees that a performance bond will be posted as specified in Sections 13A.4.9 and 13B.6 to guarantee satisfactory completion of all work shown on the approved plans. Otherwise, said Approval shall become null and void unless an extension of time is applied for and granted by the Zoning Commission.

This agreement shall be binding on the heirs, executors, administrators, assigns, and successors of the undersigned.

APPLICANT(S)/CORPORATE OFFICER(S)

signature *date*

signature *date*

OWNER(S)/CORPORATE OFFICER(S) IF DIFFERENT FROM APPLICANT

signature *date*

signature *date*

Policy for Collecting Review Fees

As permitted by the Code of the Town of Old Lyme Chapter 47, the cost of the review of applications submitted to the Planning Commission, Zoning Commission, Zoning Board of Appeals, and/or the Inland Wetlands and Watercourses Commission may be passed on to the Applicant.

It is the policy of the Old Lyme Zoning Commission that the cost of review of those documents which are received by the Zoning Commission after the Date of Receipt of the Application (as defined in C.G.S. Section 8-7d) will require the applicant to pay for the review.

Signature of Applicant

Date

CHECKLIST
Minimum Requirements for Special Permit Application

Per Section 13 of the Zoning Regulations, a “Site Development Plans and Special Permits” submission shall consist of the following:

- 13A.2.2 Statement of Use (including items a through f)
- 13A.2.3 Site Plan (6 copies) (including items a through o)
- 13A.2.8 Architectural Plans (6 copies)
- 13A.2.9 Soil Erosion and Sediment Control Plan
- 13A. 2.11 Traffic Impact Report
- 13A.2.12 Additional Reports (water, sanitation, storm drainage, fire protection)
Please List:

- 13A.2.13 Other (status of all other required approvals, draft legal documents, etc.)
Please List:

Additional information regarding the required contents of each of the above can be found in the regulations. All items must be submitted unless specifically waived by the Commission. An application may be deemed incomplete if any of the above is omitted.

See Regulations for additional information required for Special Exceptions, Flood Plain District, Water Resource District, Coastal Boundary, Planned Residential Cluster Development, etc.